

**REGULAR MEETING of the Burrillville Town Council to be held Wednesday, October 23, 2013 at 7:00 P.M. in the Jesse M. Smith Memorial Library Community Meeting Room, 100 Tinkham Lane, Harrisville for and within the Town of Burrillville.**

**PRESENT: Council President Nancy F. Binns and Councilors Wallace F. Lees, Edward J. Blanchard, Kimberly Brissette Brown, John F. Pacheco III and David J. Place**

**MEMBERS ABSENT: Councilor Stephen N. Rawson was excused**

**1. Council President Nancy F. Binns led those present in pledging allegiance to the flag.**

**2. VOTED to accept the minutes of the regular meetings held September 25, 2013 and October 9, 2013 and the special meeting held October 16, 2013 and dispense with the reading of said minutes.**

**Motion by Councilor Wallace F. Lees. Seconded by Councilor David J. Place. The vote was unanimous by the six members present. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Edward J. Blanchard, Kimberly Brissette Brown, John F. Pacheco III and David J. Place. Councilor Stephen N. Rawson was excused.**

**3. Public Comment: None**

#### **4. General Good and Welfare of the Town of Burrillville**

**Councilor Edward J. Blanchard congratulated Pumpkinfest participants on a successful event.**

**Councilor Edward J. Blanchard announced the Victorian Holiday celebration scheduled for November.**

**Council President Nancy F. Binns wished happy birthdays to Councilor David J. Place and Town Manager Michael C. Wood and congratulated Councilor Wallace F. Lees on his 59th wedding anniversary.**

**Council President Nancy F. Binns announced Red Ribbon day on October 24, 2013.**

**Council President Nancy F. Binns was wished a happy birthday.**

#### **5. Petitions: None**

#### **6. Special Business:**

**13-228 VOTED to open the correspondence from Colonel Stephen J. Lynch, Chief of Police, regarding the Secretary of State's 2012-2013 Life Saving awards program.**

**Motion by Councilor Wallace F. Lees. Seconded by Councilor Edward J. Blanchard. The vote was unanimous by the six members present. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Edward J. Blanchard, Kimberly Brissette Brown, John F. Pacheco III and David J. Place. Councilor Stephen N. Rawson was excused.**

**Discussion: Colonel Stephen J. Lynch, Chief of Police, reported on the Secretary of State's 2012-13 Life Saving awards program, through which Lieutenant Dennis Leahey, Sergeant William Lacey, Patrolman William Blais and Dispatcher Glen Biddiscombe were honored. The Town Council expressed their congratulations.**

**Note: Council President Nancy F. Binns added comments to Good & Welfare of the Town by discussion of 2013 drug collection site program scheduled for the police station on October 26, 2013.**

**13-229 VOTED to grant a Class F liquor license to St. Joseph's Church for the Applefest Dinner to be held on November 9, 2013 at 183 Sayles Avenue, Pascoag, RI on property owned by the Diocese of Providence; and to reissue the victualing license previously granted for the event, approving the change of date.**

**Motion by Councilor Wallace F. Lees. Seconded by Councilor John F. Pacheco. The vote was unanimous by the six members present.**

**Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Edward J. Blanchard, Kimberly Brissette Brown, John F. Pacheco III and David J. Place. Councilor Stephen N. Rawson was excused.**

**13-230 VOTED to grant an annual victualing license to K & S Lobster to apply at 164 Pascoag Main Street on property owned by Dan Quin Lin subject to the requirement that all stipulations are in order.**

**Motion by Councilor Wallace F. Lees. Seconded by Councilor Edward J. Blanchard. The vote was unanimous by the six members present. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Edward J. Blanchard, Kimberly Brissette Brown, John F. Pacheco III and David J. Place. Councilor Stephen N. Rawson was excused.**

**7. Public Hearing: None**

**8. New business:**

**Note: Item #13-233 was taken out of order.**

**13-233 VOTED to open the correspondence from Clairina Coutu, President, Maplehill Mobile Home Park Residents Association regarding their request that the Town Council establish a policy for abatement of taxes on abandoned mobile homes at the Park.**

**Motion by Councilor Wallace F. Lees. Seconded by Councilor David J. Place. The vote was unanimous by the six members present. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Edward J. Blanchard, Kimberly Brissette Brown, John F. Pacheco III and David J. Place. Councilor Stephen N. Rawson was excused.**

**Clairina Coutu, Joan Allen and Dorothy Sliney addressed the Town Council to explain the request that the Town Council establish a policy for abatement of taxes on abandoned mobile homes at the Park. The matter was discussed. Timothy F. Kane, Town Solicitor, recommended that the Maplehill Mobile Home Park Residents Association require paying taxes as a condition of the lease and work with the Town tax collector quarterly to try to prevent reoccurrence of the situation.**

**VOTED to refer to the administration for further study.**

**Motion by Councilor David J. Place. Seconded by Councilor Wallace F. Lees. The vote was unanimous by the six members present. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Edward J. Blanchard, Kimberly Brissette Brown, John F. Pacheco III and David J. Place. Councilor Stephen N. Rawson was excused.**

## **9. Unfinished Business:**

**13-162 Relative to administrative reports regarding proposed changes at the Spring Lake Beach Recreational Facility; and the memorandum from Michael C. Wood, Town Manager, detailing administrative recommendations.**

**VOTED to open.**

**Motion by Councilor Wallace F. Lees. Seconded by Councilor David J. Place. The vote was unanimous by the six members present. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Edward J. Blanchard, Kimberly Brissette Brown, John F. Pacheco III and David J. Place. Councilor Stephen N. Rawson was excused.**

**The administration made a presentation of the recommended plan for the Spring Lake Beach Recreational Facility and explained the proposal, a copy of which is on file with the record of the meeting. The proposal was reviewed and discussed.**

**VOTED to appropriate \$25,000 from the Spring Lake Beach fund for capital, traffic control & aesthetic improvements.**

**Motion by Councilor Wallace F. Lees. Seconded by Councilor Kimberly Brissette Brown. The motion carried, five in favor, one**

**opposed, one excused. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Kimberly Brissette Brown, John F. Pacheco III and David J. Place. Councilor Edward J. Blanchard voted in opposition. Councilor Stephen N. Rawson was excused.**

**VOTED to approve the business plan, as presented, including the flexible (range) fee structure recommended.**

**Motion by Councilor David J. Place. Seconded by Councilor Kimberly Brissette Brown. The motion carried, five in favor, one opposed, one excused. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Kimberly Brissette Brown, John F. Pacheco III and David J. Place. Councilor Edward J. Blanchard voted in opposition. Councilor Stephen N. Rawson was excused.**

**VOTED to refer parking and traffic control measures to the ordinance subcommittee.**

**Motion by Councilor David J. Place. Seconded by Councilor Wallace F. Lees. The motion carried, five in favor, one opposed, one excused. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Kimberly Brissette Brown, John F. Pacheco III and David J. Place. Councilor Edward J. Blanchard voted in opposition. Councilor Stephen N. Rawson was excused.**

## **10. New Business:**

**13-231 VOTED to declare surplus certain equipment, as listed, as follows:**

**1 Personal computer, HP CD7700 Asset tag 5021**

**3 Custom built person computers Asset tags 5300, 5301, 4061**

**2 Custom built servers Asset tags 4041 and 1561**

**1 MaxTech monitor Asset tag 947**

**1 HP Laserjet printer 1320 Asset tag 1820**

**1 HP 4350 printer Asset tag 4008**

**1 Panasonic portable cassette player**

**Motion by Councilor David J. Place. Seconded by Councilor Wallace F. Lees. The vote was unanimous by the six members present. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Edward J. Blanchard, Kimberly Brissette Brown, John F. Pacheco III and David J. Place. Councilor Stephen N. Rawson was excused.**

**13-232 VOTED to open the correspondence from Jeffrey McCormick, Director of Public Works and Parks and Recreation and Andrea Hall, Recycling Coordinator/Program and Special Project Assistant regarding the 2013 Holiday Card contest.**

**Motion by Councilor David J. Place. Seconded by Councilor Wallace**



**F. Lees. The vote was unanimous by the six members present. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Edward J. Blanchard, Kimberly Brissette Brown, John F. Pacheco III and David J. Place. Councilor Stephen N. Rawson was excused.**

**Note: The 2013 holiday card entries were on display, with results to be announced at a future meeting.**

**13-233 Correspondence from Clairina Coutu, President, Maplehill Mobile Home Park Residents Association regarding their request that the Town Council establish a policy for abatement of taxes on abandoned mobile homes at the Park.**

**Note: Agenda item #13-233 was taken up earlier on the agenda.**

**13-234 VOTED to receive and file the correspondence from Deirdre Lemire and Donna Conley regarding a benefit fundraiser scheduled for November 30, 2013 at the Knights of Columbus.**

**Motion by Councilor Wallace F. Lees. Seconded by Councilor David J. Place.**

**Discussion: Council President Nancy F. Binns noted that a fundraiser had been scheduled by residents to assist Christopher Miller with medical expenses resulting from a recent accident.**

**The vote was unanimous by the six members present. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Edward J. Blanchard, Kimberly Brissette Brown, John F. Pacheco III and David J. Place. Councilor Stephen N. Rawson was excused.**

**13-235 Correspondence from Councilor Wallace F. Lees, Chairman, Screening Subcommittee, regarding the Subcommittee's recommendations.**

**VOTED to reappoint Sandra Carter to the Housing Authority to serve a five-year term to expire October 31, 2018.**

**Motion by Councilor Wallace F. Lees. Seconded by Councilor Edward J. Blanchard. The vote was unanimous by the six members present. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Edward J. Blanchard, Kimberly Brissette Brown, John F. Pacheco III and David J. Place. Councilor Stephen N. Rawson was excused.**

**VOTED to reappoint Aaron Coutu to the Recreation Commission to serve a three-year term to expire October 31, 2016.**

**Motion by Councilor Wallace F. Lees. Seconded by Councilor David J. Place. The vote was unanimous by the six members present. Voting**

**in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Edward J. Blanchard, Kimberly Brissette Brown, John F. Pacheco III and David J. Place. Councilor Stephen N. Rawson was excused.**

**VOTED to reappoint Juliette Lopez to the Recreation Commission to serve a three-year term to expire October 31, 2016.**

**Motion by Councilor Wallace F. Lees. Seconded by Councilor David J. Place. The vote was unanimous by the six members present. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Edward J. Blanchard, Kimberly Brissette Brown, John F. Pacheco III and David J. Place. Councilor Stephen N. Rawson was excused.**

**VOTED to reappoint Matthew J. Nasif to the Juvenile Hearing Board to serve a three-year term to expire January 31, 2016.**

**Motion by Councilor David J. Place. Seconded by Councilor Wallace F. Lees. The vote was unanimous by the six members present. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Edward J. Blanchard, Kimberly Brissette Brown, John F. Pacheco III and David J. Place. Councilor Stephen N. Rawson was excused.**

**13-236 VOTED to refer to the Screening Subcommittee the application**

**from Michael Stearns for reappointment to the Board of Assessment Review.**

**Motion by Councilor Wallace F. Lees. Seconded by Councilor David J. Place. The vote was unanimous by the six members present. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Edward J. Blanchard, Kimberly Brissette Brown, John F. Pacheco III and David J. Place. Councilor Stephen N. Rawson was excused.**

**13-238 Relative to Burrillville School Facilities: Correspondence from Nancy F. Binns, Town Council President, regarding her recommendation that Ronald Daignault be appointed a community member to serve on the School Construction Building Committee.**

**VOTED to appoint Ronald Daignault as a community member to serve on the School Construction Building Committee.**

**Motion by Councilor Wallace F. Lees. Seconded by Councilor David J. Place. The vote was unanimous by the six members present. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Edward J. Blanchard, Kimberly Brissette Brown, John F. Pacheco III and David J. Place. Councilor Stephen N. Rawson was excused.**

**11. Town Clerk/Communication:**

**13-237 VOTED to open the correspondence from Christine Mulligan, Secretary, Rubbish and Recycling Committee, regarding the Committee's meeting and activity schedule.**

**Motion by Councilor David J. Place. Seconded by Councilor Edward J. Blanchard. The vote was unanimous by the six members present. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Edward J. Blanchard, Kimberly Brissette Brown, John F. Pacheco III and David J. Place. Councilor Stephen N. Rawson was excused.**

**Discussion: The Town Council was notified of a vote of the Rubbish and Recycling Committee to suspend monthly meetings and to meet in the future on an ad hoc basis and to continue their support of the Recycling Coordinator.**

**VOTED to endorse the action.**

**Motion by Councilor David J. Place. Seconded by Councilor Wallace F. Lees. The vote was unanimous by the six members present. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Edward J. Blanchard, Kimberly Brissette Brown, John F. Pacheco III and David J. Place. Councilor Stephen N. Rawson was excused.**

**12. VOTED to receive reports #1 – 26, as follows:**

- 1. Town Treasurer: No report**
- 2. Burrillville Sewer Commission: Report of September 2013**
- 3. Tax Collector: Report of September 2013**
- 4. Department of Public Works: No report**
- 5. Chief of Police: Report of September 2013**
- 6. Office of Building Official: Report of September 2013**
- 7. Animal Control Officer: Report of September 2013**
- 8. Parks and Recreation Department: No report**
- 9. Burrillville Extended Care: No report**
- 10. Emergency Management Agency: No report**
- 11. Information Systems Department: Report of October 2013**
- 12. Burrillville Housing Authority: Meeting of September 11, 2013**
- 13. Planning Board/Town Planner: Meeting of August 5, 2013**
- 14. Recreation Commission: Meeting of August 13, 2013**
- 15. Burrillville Conservation Commission: No report**
- 16. Ordinance Subcommittee: No report**
- 17. Redevelopment Agency: No report**
- 18. B-PAC: No report**
- 19. Personnel Board: Meetings of August 13 and September 9, 2013**
- 20. Screening Subcommittee: No report**
- 21. Budget Board: No report**
- 22. Burrillville School Committee: Meetings of April 9, May 7, June 11 & 13, July 9 & 30, August 13, and September 10, 2013**
- 23. Rubbish & Recycling Committee: Meeting of August 26, 2013**

**24. Board of Canvassers: No report**

**25. Juvenile Hearing Board: No report**

**26. Burrillville Extended Care Board of Directors: No report**

**Motion by Councilor Wallace F. Lees. Seconded by Councilor David J. Place. The vote was unanimous by the six members present. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Edward J. Blanchard, Kimberly Brissette Brown, John F. Pacheco III and David J. Place. Councilor Stephen N. Rawson was excused.**

**13. Additional Unfinished Business:**

**13-238 Relative to Burrillville School Facilities: Correspondence from Nancy F. Binns, Town Council President, regarding her recommendation that Ronald Daignault be appointed a community member to serve on the School Construction Building Committee.**

**Note: Agenda item #13-238 was taken up earlier on the agenda.**

**14. VOTED to adjourn at 8:45 P.M.**

**Motion by Councilor David J. Place. Seconded by Councilor Wallace F. Lees. The vote was unanimous by the six members present. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Edward J. Blanchard, Kimberly Brissette**

**Brown, John F. Pacheco III and David J. Place. Councilor Stephen N. Rawson was excused.**

**The meeting was recorded.**

**Louise R. Phaneuf, Town Clerk**